

REPORTS INVENTORY

CONTROL NO.

PREPARE IN DUPLICATE

DD5/00 073

1. TITLE OF REPORT (if a fill-in report include Form No.) Violation/Compromise Report (Communications Security)				2. TYPE OF REPORT <input checked="" type="checkbox"/> NARRATIVE <input type="checkbox"/> STATISTICAL <input type="checkbox"/> MACHINE-NAME LISTING	
3. FUNCTIONAL AREA		PERSONNEL	TRAINING	ADMIN. GENERAL	
		LOGISTICS	SECURITY	OTHER (specify)	
		MEDICAL	FINANCE	3. COMMUNICATIONS	
4. NO. OF COPIES PREPARED 3		5. FREQUENCY (weekly, monthly, quarterly, etc.) Aperiodically		6. DISTRIBUTION (No. of components and number of copies) 1	
7. FORMAT (memorandum, form, computer print-out, etc.) Memorandum		8. ADP PROCESSING <input checked="" type="checkbox"/> YES IF YES GIVE ADP PROCESSING NO. <input type="checkbox"/> NO		9. DIRECTIVE AUTHORITY REQUIRING REPORT <div style="border: 1px solid black; width: 150px; height: 20px; margin: 5px 0;"></div>	
10. PREPARING COMPONENT (include lowest level contributing information to report) OC-CS/DS13			11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.) None		

25X1

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED	=	COST PER YEAR
GS-5-13	Average GS-9 \$4.90		3		\$14.70		Average One Per Year		\$14.70
CS-13	\$8.86		3		\$26.58				\$26.58

B. COSTS OF COMPUTER PRODUCED REPORTS

6 TOTAL COSTS PER YEAR								\$41.28	

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

This report is required on any violation or compromise that involves cryptographic material. The report enables OC-CS to provide detailed information to the appropriate Agency component for damage assessment and serves as source material for any corrective action that may be required in our material handling or processing procedures.